

STUDENT FUND-RAISING ACTIVITY

This form is to be completed and submitted to the Superintendent for approval prior to commencing any student fund-raising activity.

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Name of Group: \_\_\_\_\_

Advisor (or Representative): \_\_\_\_\_

Name of the fund-raiser: \_\_\_\_\_  
\_\_\_\_\_

Purpose of fund-raiser and intent for the money received: \_\_\_\_\_

Amount of money to be raised: \_\_\_\_\_

Per student quota: \_\_\_\_\_

Means of fund-raising (e.g. cash contribution, pledge, sale of product or service, other donation, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

What students (and/or others) will be doing to raise the money: \_\_\_\_\_

Geographic area in which the fund-raising will take place: \_\_\_\_\_

Dates and time requirements: \_\_\_\_\_

Total Activity \_\_\_\_\_

Per Student \_\_\_\_\_

How will students be supervised:

Person managing the funds: \_\_\_\_\_

Time and place of deposit of funds: \_\_\_\_\_

DESCRIBE ON THE REVERSE SIDE THE PROJECTS FOR WHICH THE MONEY WILL BE SPENT AND THE ESTIMATED COST OF EACH PROJECT.

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SUPERINTENDENT APPROVED:

DATE:

\_\_\_\_\_

\_\_\_\_\_

BUILDING PRINCIPAL/ATHLETIC DIRECTOR  
APPROVED:

DATE:

\_\_\_\_\_

\_\_\_\_\_

1/05

3/05

8/05

REPORT OF FUND-RAISING ACTIVITY

Name of Student Group: \_\_\_\_\_

Advisor: \_\_\_\_\_

School: \_\_\_\_\_

Description of the Fund Raiser: \_\_\_\_\_

Date of the Fund Raiser \_\_\_\_\_

Location of the Fund Raiser \_\_\_\_\_

Cost of Merchandise \$ \_\_\_\_\_

Number of Items Acquired \_\_\_\_\_ Number of Items Sold \_\_\_\_\_

Estimated Revenues \$ \_\_\_\_\_ Actual Revenues \$ \_\_\_\_\_

Disposition of Unsold Items \_\_\_\_\_

Date of Deposit \_\_\_\_\_

Location of Deposit \_\_\_\_\_

When funds were deposited by the Treasurer \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date